Notice of the Parish Council Meeting
on Monday November the 2nd 2026 at 7pm

And councillors are hereby summoned to attend. The public & press are welcome and are encouraged to attend.

1. Election of a Chair and, possibly, a vice chair of the council
2. Apologies.
3. Declarations of Interest on items included on the agenda.
4. To agree and sign the minutes of the Annual Parish Meeting held on Monday 5th October 2026.
5. To agree and sign the minutes of the finance meeting held on 19th of October 2026
6. County Councillor, District Councillor & Chairman's Reports.
7. Public Question Time from residents of Boxgrove (Maximum 15 minutes and maximum 3 minutes per speaker)
8. Co Option of a councillor
9. Village Hall request for financial assistance
10. 2027 / 28 budget
11. Halnaker Windmill
12. Website upgrade
13. 3rd bank signatory
14. Adoption of Staffing Committee terms of reference
15. Adoption of grant policy and application form
16. Crockerhill – update
17. Boxgrove Neighbourhood Plan, (NP), update and delegation of authority for clerk to approve the neighbourhood plan on behalf of the PC
18. Boxgrove Rangers report.
19. Community Speedwatch report.

20.Planning committee report.
BX/26/02006/FUL The Brambles Crockerhill – No objection or comment
BX/26/02190/DOM Oak Tree House, Halnaker - Outstanding
BX/26/02135/DOM Saxons, The Street, Boxgrove - Outstanding
BX/26/02192 / TCA Halnaker House Boxgrove – Outstanding
Crockerhill Cottage
Temple Bar / Heaver Commercial
Tinwood mobile homes x 3
Winterton Arms – Earthworks & mobile home

21.Clerk's Report ;

i. Correspondence received
ii. Payments for consideration
iii. Bank reconciliation & financial statement for July & August
iv. Other matters

22.Date of next meeting 30th November 2026

Due to confidentiality, the following item will be discussed in private by the council and the public, (if resolved so by the council), will respectfully and politely be asked to leave the meeting, in accordance with the Public Bodies Act 1960, (Admission to meetings)

23.Pavilion lease & Cricket Club

Signed : Steve Trott, Clerk & RFO 26th October 2026

Recording, filming of meetings and exclusion of the public and press

- In accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public, upon resolution of the council, can be excluded from parts of the meeting for reasons of confidentiality.
- Members of the public and press are permitted to record or film meetings to which they have permitted access including remote meetings on a remote video platform. As a general rule the council does not record these meetings. Under exceptional circumstances a meeting will be recorded but the recording destroyed once the minutes of the meeting have been formally adopted. The European Union (EU) has formally recognised the UK's data protection standards (June 28th 2021) which means that personal data can continue to flow between Europe and the UK.
- Members of the public must be aware of Data Protection laws concerning the filming or recording of other people and respect their rights, particularly with regard to the filming or recording of minors
- Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded
- Recording or filming may only be done in a non-disruptive manner. The Chair has the right to stop proceedings and take appropriate action if she/he deems the recording or filming to be disruptive and/or it is contravening the rights of those present
- The Council asks those recording proceedings not to edit the film or recording in such a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect.