

Minutes of the Boxgrove Parish Council Planning Committee held at The Village Hall, Boxgrove, 5 pm on Monday 9th of June

Present – Cllrs H. Potter, M. Howton, M. Bish, J. Moore, Mr P Addison & Mr D. Leah

In attendance – Mr S. Trott, (Clerk & RFO)

Apologies – Cllr J. Barnes

Election of a Chairperson

Cllr Mike Howton was elected as chair

Procedure

It was agreed that planning applications received by the clerk would be circulated to the committee and after consideration the Chair would return an agreed response to the clerk, (within the time period for responses given by the application), for the clerk to make a formal response to the planning authority.

Clerk reminded the committee of its terms of reference adopted at the full parish council meeting of 1st of June, that the council had to hold at least one formal meeting a year and that if a formal meeting was to be held then both a notice of the meeting should be displayed and the general public were to be allowed access.

Planning applications

Applications SDNP/26/02260 & 02217/CND were discussed and it was agreed to respond with no objection. – **Clerk to record the PC's response with CDC Planning**

Although outside of the committees remit, an outline application for up to 265 houses in Westhampnett had been received by the clerk on the 9th of June, as the deadline for response was the 23rd of June, (before the next full PC meeting), it was suggested that the clerk apply for an extension to this date to allow for a response to be decided by the full PC. – **Clerk to write to CDC Planning**

Pre planning

Pre planning applications were discussed, there was a lack of understanding regarding public access etc, Clerk to look into Pre Planning and report back to the committee.

Meeting ended at 5.45

Signed as a true record M. Howton Dated