



Imogen Whitaker - Clerk & RFO to the Council
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Minutes of the **Extraordinary Parish Council Meeting**
Wednesday 17th December 2025 at 6.30pm

Present:

Cllr Moore (Vice Chair), Cllr Barnes, Cllr Matters, Cllr Howton, Cllr Lovejoy

In attendance: The Clerk (Zoom)

2 Members of the Public

1. Apologies - none

Absent: Cllr Raikes, Cllr Potter, Cllr Tynan

2. Declarations of interest

There were none

3. Motion for the Parish Council to resolve to submit the Boxgrove Neighbourhood Plan under The Neighbourhood Planning (General) Regulations 2012, Section 15 while continuing efforts to identify land to meet the additional 12 unit requirement.

The clerk had circulated prior to the meeting an amended motion by the Neighbourhood Plan team.

Boxgrove Parish Council resolves to submit the Boxgrove Submission Neighbourhood Development Plan 2023 – 2039 (Modification Version) to Chichester District Council for further public consultation under Regulation 16.

Cllr Lovejoy proposed and Cllr Matters seconded the motion which was unanimously **RESOLVED**.

4. Planning.

Whilst it was agreed that the Council has no comment for the landscaping it was important to remind them that the Parish Council opposes any traffic signalisation on the A285 which will cause traffic jams and consequently rat-running through Boxgrove. The Council also needs to reiterate the bus service issues.

Action

Clerk

5. Date of next meeting

The next meeting is on Monday 5th January 2026 at 7pm Village Hall.

Signed:

Dated: