



Notice of the HYBRID Parish Council Meeting
On Monday January 5th 2026

And You Are Hereby Summoned To Attend

If you wish to join the meeting by Zoom please contact the Clerk for the link

THE PUBLIC & PRESS ARE WELCOME & ENCOURAGED TO ATTEND

The following planning applications will be considered:

Planning number	Address	Detail	Closing Date
25/02796/REM	Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Susse	Application for Reserved Matters (layout, scale, appearance and landscaping) of 20/02893/OUT (1,300 dwelling Strategic Tangmere Development) with regard to the infrastructure and landscaping works for the arrival square, southern and western loop elements of the main spine road, green corridors and western site boundary (includes details pursuant to conditions 3 and 9 of 20/02893/OUT)	7 th Jan
BX/25/02739/DOM -	Lind House, The Street, Boxgrove, Chichester, West Sussex, PO18 0E	Alterations to existing garage to create habitable accommodation, installation of cladding and alterations to fenestration.	7 th Jan

Delegated planning decisions to be noted:

Planning number	Address	Detail	Closing Date

AGENDA

1. Apologies
2. Declarations of Interest on items included on the agenda
3. Minutes - To agree and sign the minutes of the Parish Council meeting December 1st 2025, and the Extraordinary Parish Council Meeting 17th December 2025.
4. Any urgent items not already covered elsewhere on agenda
5. Winterton Arms – update
6. Motion to support the Winterton Arms application for a stopping up order
7. Halnaker Windmill Restoration update
8. Public Question time from residents of Boxgrove (Standing orders 3d – 3l)
9. County Councillor, District Councillor & Chair's Reports

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10. Planning applications to be decided
11. Boxgrove Neighbourhood Plan update
12. Tree planting – update
13. Clarification on roles and responsibilities within the Parish Council –
Emergency plan/Rangers
14. Clerk's report
 - i. Data Protection
 - ii. Councillors' Statements of Assurance – Civility and Respect
 - iii. Correspondence received
 - iv. Payments for consideration
 - v. Bank reconciliation
15. Councillor reports
16. Boxgrove Rangers report
17. Agenda items for the next meeting
18. Date of the next meeting

David Leah
Clerk

Signed : *Imogen Whitaker*

Date: 19th December 2025

RECORDING AND FILMING OF MEETINGS

- Members of the public and press are permitted to record or film meetings to which they have permitted access including remote meetings on a remote video platform. As a general rule the council does not record these meetings. Under exceptional circumstances a meeting will be recorded but the recording destroyed once the minutes of the meeting have been formally adopted. The European Union (EU) has formally recognised the UK's data protection standards (June 28th 2021) which means that personal data can continue to flow between Europe and the UK.
- Members of the public must be aware of Data Protection laws concerning the filming or recording of other people and respect their rights, particularly with regard to the filming or recording of minors
- Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded
- Recording or filming may only be done in a non-disruptive manner. The Chair has the right to stop proceedings and take appropriate action if she/he deems the recording or filming to be disruptive and/or it is contravening the rights of those present
- The Council asks those recording proceedings not to edit the film or recording in such a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.
- These requirements will be deemed to have been accepted whether the public has read them or not.