



### Response to negative item G statement on Internal Audit Report

Due to a change in payroll service providers at the end of 2023 the increase in salary scale awarded to the clerk, as well as the annual NALC increases, were not registered.

It was brought to the attention of the payroll service provider in November 2024 and the back pay calculated and paid to the clerk in March 2025.

The hourly increases have been itemised in the Explanation of Variances and submitted to the External Auditor for the external audit 2024 – 2025.

Signed: \_\_\_\_\_  
Clerk and RFO

5<sup>th</sup> June 2025