



Imogen Whitaker - Clerk & RFO to the Council

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Minutes of the **Hybrid Parish Council Meeting**
Monday 5th February 2024 at 7.00pm

Present:

Cllr Potter Chairman Cllr Moore Vice Chairman Cllr Bish Cllr Raikes
Cllr Tynan, Cllr Howton, Cllr Lovejoy

Zoom attendee: The Clerk WSCC Jeremy Hunt

In attendance: CDC – Cllr Henry Potter
7 Members of the Public

1. Apologies

Cllr Jane Barnes

2. Declarations of interest

There were none

3. Minutes – to agree and sign the minutes of the 8th January 2024 meeting

The Minutes, with the following amendments, were unanimously agreed to be a true and accurate record. They were duly signed by the Chairman.

Item 4: The District Councillor Report to be read as the Chairman's report; the Chairman's report to be read as the District Councillor's report.

Item 8 paragraph 3 should read: Windows of vehicles belonging to the company had been smashed (the pickup truck was then left on the road for a week afterwards).

4. County Councillor, District Councillor and Chairman's report

i. **Cllr Jeremy Hunt WSCC**

- a) The revised council plan and the proposed budget will now go before a meeting of the Full Council on Friday 16th February for a final decision. At Full Council, the proposals and any amendments put forward will be debated, followed by a vote.

The budget proposals set out how the County Council is expected to spend £2 billion during 2024/25 on day-to-day services and £131.6m through capital investment into areas such as schools, highways, and

the environment. After taking account of grants, fees and charges and other contributions, net revenue expenditure of £761.4m is expected. Part of the budget proposes to include an extra £81.9m in revenue spending on vital services including:

- an additional £31.2m for vulnerable children and young people,
- £18.3m more for adults' social care,
- an extra £4m to maintain the county's 4,000km of roads
- and £27.8m to manage increased costs as inflation levels remains high

Finally, in order to balance the budget, WSCC are regrettably having to propose an increase in the west Sussex share of the council tax of 2.99% for core services, plus an additional adult social care precept of 2%. This represents an increase to an average Band D tax payer of £81.54 per year, or £1.57 per week. Residents can find the agenda for Full Council and watch a live webcast of the meeting, or watch again at a later date, via the website www.westsussex.gov.uk.

- Appointments can now be made to visit any Recycling Centre in West Sussex, ahead of the expansion of the 'Book to Recycle' system from 12th February 2024.
- Experience West Sussex is a project that WSCC has undertaken over the last couple of years to promote the county, mainly as a tourist destination to enhance the local economy. However, the website will be of equal interest to residents as it is packed with a lot of useful information on what this county has to offer. Not only does WSCC promote many businesses right across the county, but it also supports those businesses that can be seen on the 'Business Hub' section of the website. If any tourist/hospitality business owners want to know more, then please email Cllr Hunt and he will pass on details. Alternatively, there are contact details on the website, which can be found at : www.experiencewestsussex.com
- Proposed Transport Improvements - A259 Chichester to Bognor Regis.** WSCC is asking for views on the proposals for transport improvements along the A259 between Chichester and Bognor Regis. The proposals being developed are part of the County Council's Transport Plan, which includes making walking, cycling and public transport more attractive options for short trips. The proposed improvements are part of a wider strategy that also includes improving the performance of the A27. The proposed improvements being considered include bus priority measures, junction improvements, the creation of additional space for cycling and walking, and new crossing points. WSCC is asking for views on options to improve the A259 corridor at and between the following locations:
 - A259 / A27 Bognor Road Roundabout
 - A259 / Drayton Lane Roundabout
 - A259 / B2259 North Bersted Bypass Roundabout
 - A259 North Bersted Bypass / Rowan Way Roundabout
 - A259 Rowan Way / A29 Shripney Road Roundabout
 - A259/A29 Felpham Relief Road junction.

The schemes are at an early stage of development and will depend on securing Government grant funding, therefore it is likely to be several years before any construction could commence. Residents can find out more about these suggested improvements, make comments by completing a questionnaire and comment on an interactive map by visiting: yourvoice.westsussex.gov.uk/A259-chichester-bognorregis
The consultation will close on 10 March 2024.

e) Recycling Centres.

A reminder that from 12th February residents will need to book a slot before they visit any Recycling Centre in West Sussex, now including Westhampnett. Slots can be booked up to 14 days in advance or, once the system expands on 12th February, residents will also be able to book appointments for the same day where available. The booking system is up and running now for bookings from 12th February and bookings can be made by visiting www.westsussex.gov.uk/BookToRecycle or importantly, for those who do not use the internet, by calling the booking line on 01243 642106. Residents can continue to visit the Westhampnett Recycling Centre without an appointment until 12th February.

f) Smoke Alarms - Advice from West Sussex Fire & Rescue Service.

Firefighters are urging residents to have working smoke alarms in their properties following a large house fire that broke out on Tuesday night (30th January). Six fire engines Chichester, Midhurst, Petworth and Hampshire & Isle of Wight Fire & Rescue Service responded to a fire in East Harting Street. Upon arrival firefighters were confronted with a well-developed fire that was rapidly spreading to a neighbouring property. Fortunately, the occupier was alerted to the fire by his smoke alarm and evacuated to a place of safety.

A representative of the F&RS highlighted how important working smoke alarms are; “in this case, the smoke alarm undoubtedly saved the occupier’s life. You are 10 times more likely to die in a fire in the home if there is no working smoke alarm, so we would urge everyone reading this to check they have smoke alarms on each floor of their property. Also, smoke alarms should also be tested weekly and replaced every 10 years to ensure they’re working and fit for purpose”.

g) Local Issues

Boxgrove TRO Scheme - Unfortunately, at the last minute, I was unable to attend the site meeting, but I understand that it went well. I believe Jim McDonald, who is leading on this project, will be giving an update to this meeting. Cllr Hunt mentioned that he had been contacted by a new Boxgrove resident concerning the speed of vehicles in the street. Both Cllr Hunt and the Clerk had responded to the new resident, and she had received the notice of tonight’s meeting and the information concerning the Traffic Calming initiative. Mr Jim McDonald will arrange to meet with her and explain the situation as it is at the moment.

h) Strettington Crossroads.

Lastly Cllr Hunt had noted that there had been a comment in the minutes by Cllr Bish regarding the residents’ concerns about

increased traffic from the Rolls Royce expansion using Strettington lane as a cut through - illegally - to New Road. It was noted as an action point for Cllr Hunt, but at this point - and following the site meeting as reported to the PC last month – Cllr Hunt believed that the conclusion was that currently there is little that can be done, apart from monitor the situation. He did not think that there was much more he could do at the moment but was always happy to look at any new proposals that haven't already been discussed.

- i) Finally, Cllr Hunt asked residents to keep an eye on the WSCC website, especially the news and campaigns' page where residents can keep up to date with all our latest news.

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Jeremy Hunt – West Sussex County Council Member for Chichester North

c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ

E-mail: jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

Questions: A resident had written to the Parish Council concerning the manhole cover opposite 92/93 The Street south of the bus stop (exit of Priory Close). The barriers that have been erected have been smashed into by passing vehicles and were removed from the road by residents. They have been there for months now. It is dangerous and a serious accident will happen soon. Cllr Potter said that this was a Southern Water drain. It had initially been reported to Highways before Christmas and has since been reported again and again. Cllr Hunt will look into it, but if it is SW then they must deal with it.

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| Action | Cllr Hunt |
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Cllr Potter mentioned the seven letters which had been written to the Chichester Observer complaining about the new WSCC booking system at the waste sites. Cllr Hunt said that he had spoken to the department concerned but all the sites that had introduced the system last year had proven it to be successful and that residents were happy with it. He said that it needed to be up and running for at least six months before coming to a conclusion. The system was flexible (you could be late or early for your appointment) and that there was also a phone number for those who didn't use the internet.

Mr McDonald mentioned that the village's favourite sign had spent its second Christmas on the side of the road in Redvin's. Cllr Hunt to report again to Highways.

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| Action | Cllr Hunt |
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ii. **Cllr Henry Potter CDC**

- a) Cllr Potter reported that at last the Overview and Scrutiny Committee had been honoured with the attendance of Katy Bourne, the Sussex Police Crime Commissioner. She had reported that there were 8,000 crimes in the District last year many of which remained unsolved. There were 17 PCSO's in the District but they needed to recruit 22 more which the meeting found alarming; recruitment had gone well but retaining recruits was the problem. To have spent considerable sums of money on uniforms, radios and mobile phones and training, to then find that after a very short time the recruits left, was disheartening. The lack of Officers in Police Stations was explained: modern day Patrol cars have so much modern technology within them there is little need of time spent in the Stations. She reported that the relatively new, early 2023, Police Rural Crime Team based in Midhurst was having a positive impact on rural crime being reliant on local intelligence. Two quarterly meetings with members of the farming community were well received which was good. Outside the meeting Cllr Potter did express his ongoing concern with the Crockerhill issue and she promised to pursue this further. Cllr Potter had not heard anything to date!
- Cllr Potter was alarmed that she was asking for a further £15 per annum from band D taxpayers to boost the Police precept for the next year. With such poor performance he questioned the justification for this rise.
- b) Cllr Potter reported that as residents were no doubt aware, the Council had voted to increase Car parking charges at all the council-owned car parks. CDC claimed to be guided by the ONS inflation figure for September last year, 6.7% but inflation was already down to 4.1%!! And on a downward trend! Worst of all, the Rural Car Parks, Midhurst, Petworth and Selsey would now be charged for Sunday parking which had always been free. Another change was to charge for parking up to 8pm rather than 6pm in the City Car Parks, This would surely impact the night time economies in the towns. It was true that Parking revenue contributes towards provision of the Services by the Council, but Cllr Potter believed that these rises could have waited for a further year. The cost towards the 'Net Zero' emissions target was being felt. With two new electric refuse collection trucks costing £800k each as opposed to HALF that figure for a diesel powered equivalent, Cllr Potter asked if it were affordable.
- c) The on-line presentation of the Solar Energy Battery Storage proposal had been set for 10.30 on Monday 26th of February. Cllr Potter said that it would be interesting to learn exactly where it was to be. Reading the email addresses of the attendees, it appeared that the organiser of the presentation was Pegasus Developments on behalf of Solar Systems.
- d) The Chichester Climate Change Group were holding a seminar at The Friends Meeting House, Priory Road, to consider how to address the serious flooding risks which were becoming more frequent.
- e) Finally, Cllr Potter had stopped by the Keepers Cottage demolition and rebuild operation today, Thursday 02/02 and had introduced

himself. Progress was good and the access for all the 'heavy stuff' off the A27 was working well to the benefit of Tinwood. The demolition of the existing house had been delayed until the end of March to enable the bats to relocate their roosts elsewhere. And whilst in Tinwood Lane, Cllr Potter had looked in on the construction of the five additional chalets at the Vineyard which were well underway. It's all happening in Halnaker!

Henry Potter, CDC Ward Member for the Goodwood Ward.

iii. **Cllr Henry Potter Chairman**

- a) Cllr Potter said that the Parish had certainly been cursed with some dreadful weather this past month. He had never seen The Street flooded almost kerb to kerb between Barn Elm and Priory Close. He was fairly sure this was due to poorly cleaned / maintained drains although it had been during a period of unprecedented rainfall. He recorded 50mm of rain in a 24-hour period.
- b) The Chichester Climate Change Group had arranged a meeting to consider flooding in the District which was scheduled for Wednesday 7th Feb which Cllr Potter planned to attend. Unfortunately, CDC had a Planning Meeting that day, but he would take leave to attend the flooding seminar. He was sure it would be interesting.
- c) Cllr Potter had received a complaint regarding the untidy heaps of building 'spoil' which had accumulated in the paddock north of The Folly in Tinwood Lane. A quick note to the owner coincided with the already arranged clearance of this 'spoil' from completed development within the grounds of The Folly and the field has now been levelled and will be reseeded in the very near future.
- d) A preliminary meeting to formulate a Parish Emergency Plan had been held a couple of weeks ago by Parish Councillors and Cllr Potter has asked for a notice of this intention to be included in the next issue of The Bugle - what is an Emergency Plan and why does the Parish need one. Cllr Moore had compiled some notes of the meeting for reference at the next meeting. Thanks were due to Ms. Viv Mills who had compiled a very useful directory of contacts who were prepared to step forward and help in the event of an emergency. Utilisation of the defibrillator, housed on the wall of the Village Hall had been discussed and comments noted. Concern had been raised about access up the path to the Windmill by Emergency Vehicles and the need to have a key to the gates en route up to the Mill. An approach will be made to secure a key to be held in a secure, but accessible place. More on this as progress is made.
- e) Heaver Commercial had gone 'public' on the plans to build a MASSIVE Commercial Logistics Hub on farmland in the far west of the Parish at Temple Bar, Strettington, in fact, the vast field south of the junction with Strettington Lane. A creation of up to 700 jobs had been promised but little attention had been given to the resulting increase in traffic. 60 THOUSAND SQUARE METRES of covered warehousing and offices plus car parking and landscaping was no small proposal and the impact of service traffic 24/7 would be immense. A public

consultation on the proposal was planned. Cllr Potter had been privy to the planned scheme when it was presented to CDC Planning Officers last year. Considering the planned expansion of the Rolls Royce Motor Cars just west beyond the Side Green Ind. Park, and the proposed travel plan for this expansion will have a profound impact on the Temple Bar interchange. Imagine when 1,300 new homes are built on the Tangmere Strategic Development Site, all spewing traffic onto this junction. It will be 'the road to hell'

- f) Also, a date has been set for presentation of the Solar Energy Storage facility 'somewhere' on Boxgrove Common. This is to be a Teams online meeting on 26th February at 10.30. Interesting that attendees include reps from Firstway Solar and Pegasus Developments. It suggests that this may well be more than a 'battery storage' facility.
 - g) Finally, the latest update on the 20 mph application for The Street is moving forward a little more quickly than first predicted which is encouraging, fingers crossed it doesn't stall.
- Henry Potter, Chairman of the Council

5. Traffic Calming Report

Mr Jim McDonald handed out copies of the report and plans to the meeting attendees. (The plans are Appendix 1).

An on-site review meeting was held with WSCC Highways Traffic Engineer, Oliver King, on January 11, 2024. The following is a summary of the outcomes:

1. Mr King supports a change to a 20mph speed limit for The Street only at this stage. WSCC Highways have sufficient speed data that aligns with WSCC Speed Limit Policy to support this change.
2. Mr King advised that a 20mph scheme for The Street can be implemented in months rather than years for a total scheme for all roads in Boxgrove. This could be actioned via a Traffic Regulation Order (TRO) rather than a Community Highway Scheme (CHS) which would require more data collection/evidence and likely addition of further traffic calming measures, as yet unspecified and requiring funding.
3. The 20mph speed limit proposed for The Street extends from the northern gateway entrance into Boxgrove all the way to the A27. This includes large roundels on posts and on the highway when entering the zone, supplemented with smaller repeater signs along the length of The Street, which would replace the 30mph repeater signs already in place. No signage will be added to any side roads off The Street (in or out). See attached diagrams from WSCC Highways.
4. Following Parish Council agreement to proceed, the proposal will be taken to the Traffic Regulation Order Moderation group in WSCC Highways by Mr King. Design tweaks may be required to proceed. Mr King will inform the PC of the outcome accordingly.
5. As the proposed design requires peer review within WSCC Highways the timing for peer review/approval and implementation is not yet confirmed but likely to be months (TRO process) rather than years in process (CHS process).

6. Implementation of this proposal does not prohibit Boxgrove PC from applying for approval for 20mph for side roads in the future if required using the TRO process and assessment criteria.
7. The existing advisory 20mph school safety zone (wig-wag flashing lights) will remain in place and there is no requirement to remove it. The wording 'when lights show' will be patched over, and the signs will stay in position as a traffic calming feature.
8. At the meeting, added signage and road markings were requested for the roundabout. Mr King advised any changes here would require a separate TRO application.

Mr King has additionally provided feedback on the following topics:

1. **Advising key road users including the bus company and emergency services** – Stakeholders such as Bus Services and Emergency Services will have their chance to comment on the proposal, should the application make it to a formal Public Consultation. This would be the outcome of a successful TRO moderation.
2. **Plans for advanced warning to the public of the speed limit change for a period of time after implementation** – This also relates to the Public Consultation, where the general public will be made aware of the proposal.
3. **Plans to advise sat-nav companies of the change** – If successful and once the implementation were to take place, geographical sat-nav systems that use modern self-updating systems, will be made aware of the speed limit change automatically, as this is a legal order.

Recommendation

Whilst the scheme offered up by WSCC Highways does not cover all of Boxgrove, it does represent a significant step forward on the main high-volume highway through Boxgrove. It is also likely to have a positive impact on approach speeds to the roundabout. Implementation is likely to be months not years and as such should be pursued. Further adds to the scheme should be looked at after implementation of this phase if deemed necessary.

There was discussion about the validity of trying to apply for a CHS to cover all the streets off The Street. This would take two to three years, as the previous two had done, and would require a lot of work with measuring speeds etc in the roads concerned, particularly Crouch Cross Lane. This current TRO could be achieved in months. However, there would be no signage indicating a difference in speed in the roads off The Street. It was agreed that Mr Oliver King should be asked why the TRO cannot be applied to all roads (which are cul-de-sacs anyway) as in Chichester where areas are designated and not individual roads.

The Parish Council agreed to go forward with this TRO and following the response from Mr King further Speed watch monitoring and data collection could be started in the areas specified if the TRO has not had the desired effect.

Cllr Hunt agreed that it did seem illogical but behind the scenes a lot of due process had to be attended to, in order for the TRO to be legal. However, he will also chat to Mr King particularly as the street lighting indicates a 30mph. Mr McDonald said that the Parish Council had already said that they would be willing to fund any further painting of the road or addition of

roundels. Cllr Hunt said that the real cost was in the preparing of the documentation and the legal process of TROs with the department of Transport – not the signage. Mr McDonald said that West Sussex was woefully behind other counties nationally who were implementing pedestrian/cyclist and horse friendly roads in villages and towns quickly. Mr McDonald said that once this TRO was complete the Traffic Calming Group would go back to speed watching. He said that since they had implemented the CHS schemes, speed in The Street had reduced by 8mph. There were still the mad speeders but overall, it had had an impact. He said that in hindsight more had needed to be done between Priory Close and Church Lane. He has been putting up the SID every week for 6 years. A 20mph is a first reminder, but that every village is struggling with speeding vehicles.

Mr McDonald is looking for more speed watch volunteers – anyone interested please contact the clerk.

6. Public Question Time from residents (Standing Orders 3d – 3l)

Mr Lloyd Tooze asked about the new Heaver Commercial application given that the new A27 never happened and that the A27 is already grid-locked. All residents of Boxgrove had received the flyer (2000 flyers distributed) inviting them to a zoom meeting.

Cllr Potter said that he had attended the pre-consultation meeting at CDC with 4 other officers and they had gone through the application. The biggest concern was the effect this would have on traffic. This massive development has the potential for 700 employees alone, without taking into account the deliveries/service vehicles/customers. The Rolls Royce traffic plan takes everything in from Temple Bar and down Stane Street to just past the industrial estate with the entrance to the facility crossing all this traffic. At the meeting the substantial revenue for mitigation of the A27 had been discussed – this would be in the region of £27m but compared to the costs of the works needed which are between £100m and £200m it became very small.

Cllr Bish said that this whole development was situated on the wrong side of Chichester as all the roads which would service the development (A3/M3/A27/docks at Southampton) would all have to cross from West to East Chichester causing major havoc.

The view from the Neighbourhood Plan group was that no meeting should be held with the developers until the actual plan has been validated by CDC. Holding public meetings before the plan has been put forward gives the developers the forum to ask questions of the public and when the planning application is put in, they say that they have resolved all possible problems put forward by the public at their meeting. Nothing should be said.

Cllr Potter said that National Highways had already said that the Tangmere roundabout is already at capacity. It would also be a serious threat to pedestrians, and it will be impossible to walk to Westhampnett.

Mr Leah also pointed out that this proposed development is not in the Housing and Economic Development Needs Assessment (HEDNA). Cllr

Potter said that that much employment was not required in the area five years ago - he didn't think that it had changed so much since then.

Cllr Potter therefore proposed that no meeting should be held with the developers, and this was unanimously AGREED.

Action

Clerk

7. Crockerhill

Mr Olley thanked the Council for their continuing support for residents of Crockerhill. He had sent two videos to the clerk: one of oil contamination and one of vehicles blocking access to the houses.

Cllr Lovejoy said that it was standard policy of CDC Environment department to warn companies of visits the first time, but that any further breaches would be taken seriously. The clerk will forward the videos Cllr Lovejoy.

The Clerk had sent the dossier to Trevor Leggo of WSALC at his request. She will follow up.

Action

Clerk

Vehicles that are not taxed or mot'd that are reported are dealt with very quickly. Cllr Raikes said that her son had reported a non-taxed and mot'd vehicle but that nothing had happened yet. But she said that the list that she had sent to Cllr Hunt had been promptly dealt with.

All the appropriate information needs to be fed to the police on a constant basis.

8. Neighbourhood Plan Update

Mr Leah delivered the following report:

The Neighbourhood Plan team have been undertaking a detailed assessment of potential housing sites in the parish. These include all those identified by Chichester District Council (CDC) and those which have responded to our 'call for sites'.

We have invited representatives of a shortlist of these, which we consider to be viable, to meet with us to discuss their proposals. Unfortunately, they do not seem to be interested and only two have responded. The Rohan stables application is still not decided as they cannot satisfy the flood risk team's concerns at WSCC.

Depending on the outcome of these meetings, details of the favoured sites will be presented to the residents of the parish, at our planned Open meeting on 27th April 2024. There will be two, possibly three potential smaller sites.

(Cllr Hunt left the meeting at 8.04pm)

The team are also reviewing our existing policies such as design and considering the impact of any developments on the existing biodiversity, important views, and wildlife corridors in the parish. We will be looking for interested volunteers at the April meeting, to assist with this exercise.

The team are also concerned about other potential commercial developments in the parish. The Saltbarn development on the A285 was withdrawn before a planning decision was made but there are signs that this may be re submitted in the future. There is a consultation taking place about a massive 60,000sqm speculative logistic/warehouse complex at Templebar in Strettington, and we have also been informed of a preliminary application for a solar development somewhere on Boxgrove Common. It is likely that the new landscaping application at the quarry has something to do with this.

Please follow progress on NP website where future updates will be posted.

David Leah

Chair of Boxgrove Neighbourhood Plan Team

5 February 2024

<https://boxgroveparishcouncil.gov.uk/neighbourhood-plan/our-neighbourhood-plan/>

9. Emergency Planning

Cllr Moore had had a first meeting which had been helpful. The main issue that had been identified was that there was no access for emergency vehicles up to the windmill. Cllr Potter to see about getting duplicate keys which can be kept in a safe place.

Ms Viv Mills had forwarded the form that she had used to gather information from residents in Priors Acre. The clerk said that there was a GDPR issue here and that that type of personal information would have to be treated correctly – personal details and lists of those who were considered vulnerable. She said that she would speak to the Monitoring Officer at CDC. She said that any lists that contained names, addresses and phone numbers of vulnerable people could not be generally circulated but could only be held by one or two named people, and if the plan is submitted to WSCC emergency plan team, then they should be named too. Ms Mills said that she had shredded all the original information and that the final list is currently being held by Cllr Potter. Cllr Lovejoy confirmed that there was a GDPR issue with names of vulnerable people being accessible to unauthorised persons.

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| The idea of having an emergency plan was to fill the gap between an emergency (flooding/no electricity etc etc) and the time when the emergency services could take over. This could be hours or days. What was needed was a group of people who could be organised to knock on doors and let people know what was happening, where they could go (Village Hall if necessary) communicate what was being done and deal with information. These are issues that affect the whole parish. | |

The clerk is organising a training session with CDC/WSCC. She will forward prospective dates as soon as possible. The training will be for Boxgrove and Neighbouring parishes in Boxgrove Village Hall.

10. Planning applications to be decided

The Heaver Commercial pre-application for industrial space had been dealt with under item 6

| Planning number | Address | Detail | Comment |
|-------------------|--|---|--|
| WSCC/001/24 | Inert Recycling Boxgrove Quarry, Tinwood Lane, Boxgrove, Chichester, PO18 0LH | Amendment of conditions to allow extension of time for restoration of quarry with inert material to 31 December 2021; and reconfiguration of approved restoration scheme (Application under s.73 to Variation of Condition No. 2 of Planning Permission WSCC/025/20 to alter the approved restoration planting plan). | NO COMMENT but reiterate the need for white noise beepers on lorries |
| SDNP/20/03380/FUL | Goodwood | Revised site boundary for existing Bio-mass energy and heat centre (resubmission of Planning Permission SDNP/20/03380/FUL to allow increased site area to accommodate works required by conditions) | SEE BELOW FOR COMMENTS |

Goodwood Biomass Project.

The clerk had sent some of the queries made by councillors in emails since the last meeting to Sam Medcraft of Goodwood.

The queries and Sam Medcraft's responses are in appendix 2.

Cllr Potter said that Goodwood did receive some grant funding for this project – around £3m.

The noise emanating from the plant seems to be the biggest issue. Cllr Howton said that the planning permission must list the conditions of operation and limits with regard to noise. The noise is invasive at night, especially in the summer when windows are open all the time. He suggested that the noise outputs should be measured to see whether they conform to the planning conditions. Cllr Potter said that it was the huge cooling fans that were making the most noise because the heat generated by the plant was huge. If the plant is generating huge amounts of heat, then there is a problem somewhere and it is inefficient.

Cllr Howton said the issue was, have they built something that isn't operating correctly? The contractor must supply what was asked for – perhaps Novalux could supply the information. He said that this was a matter of public interest if it was operating over and above the agreed noise levels.

The clerk is to invite Sam Medcraft to attend next month's meeting, so that questions on the operation of the plant can be asked.

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Delegated planning decisions to be noted – there were none.

| Planning number | Address | Detail | Closing Date |
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11. Clerk's report

i. Correspondence received:

| From | Concerning | Action |
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| Clerk | The issue of dog poo being left on pavements and in the recreation ground is still a growing problem. People are not clearing up after their pets. | Offenders can be reported to CDC and a fine will be issued. |
| Southern Water | They have acknowledged the letter written by the council and will respond more fully although they said that their hands were tied with regard to new link ups. If asked they had to do it. | Awaiting further response |

ii. Register of members' interests – the clerk will circulate the new register which no longer figures personal information about the councillors. It will need to be filled out and a copy must be emailed back to the clerk. This is a legal requirement. She will send in JPEG format so easy to fill in and send back as a PDF. The hard copy should be handed to Cllr Potter for storage in the PC files.

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| Action | ALL COUNCILLORS |
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iii. Payments for consideration – the payments for consideration were proposed by Cllr Potter, seconded by Cllr Moore, and unanimously approved **RESOLVED**.

12. Boxgrove Rangers Report

Mr Graham Dipple reported that as scheduled, CDC were undertaking a litter pick along the A27 which he said was being very well done.

13. Agenda items for the next meeting

14. Date of next meeting

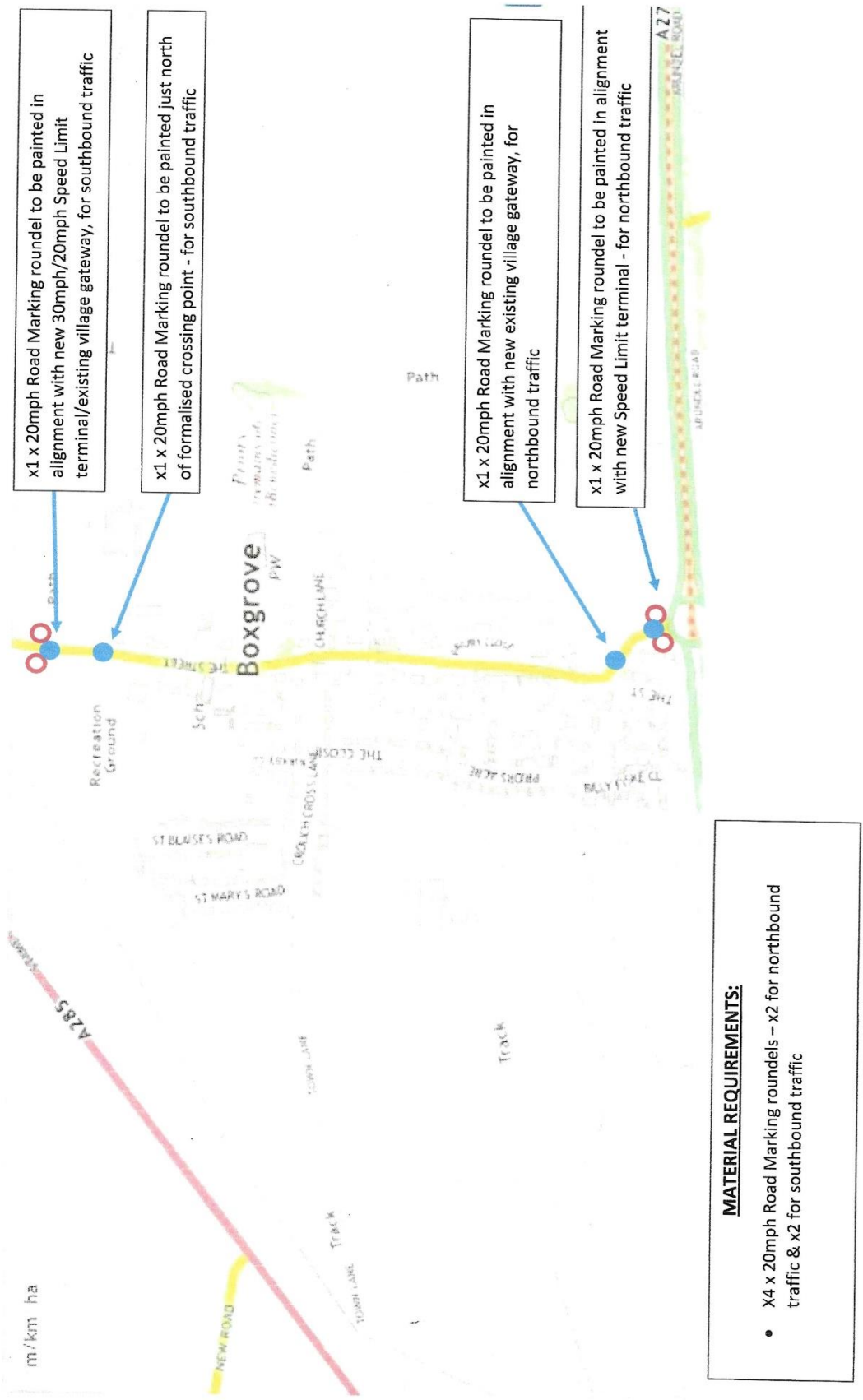
The next meeting will be on Monday 4th March 2024.

There being no further business to discuss the meeting closed at pm

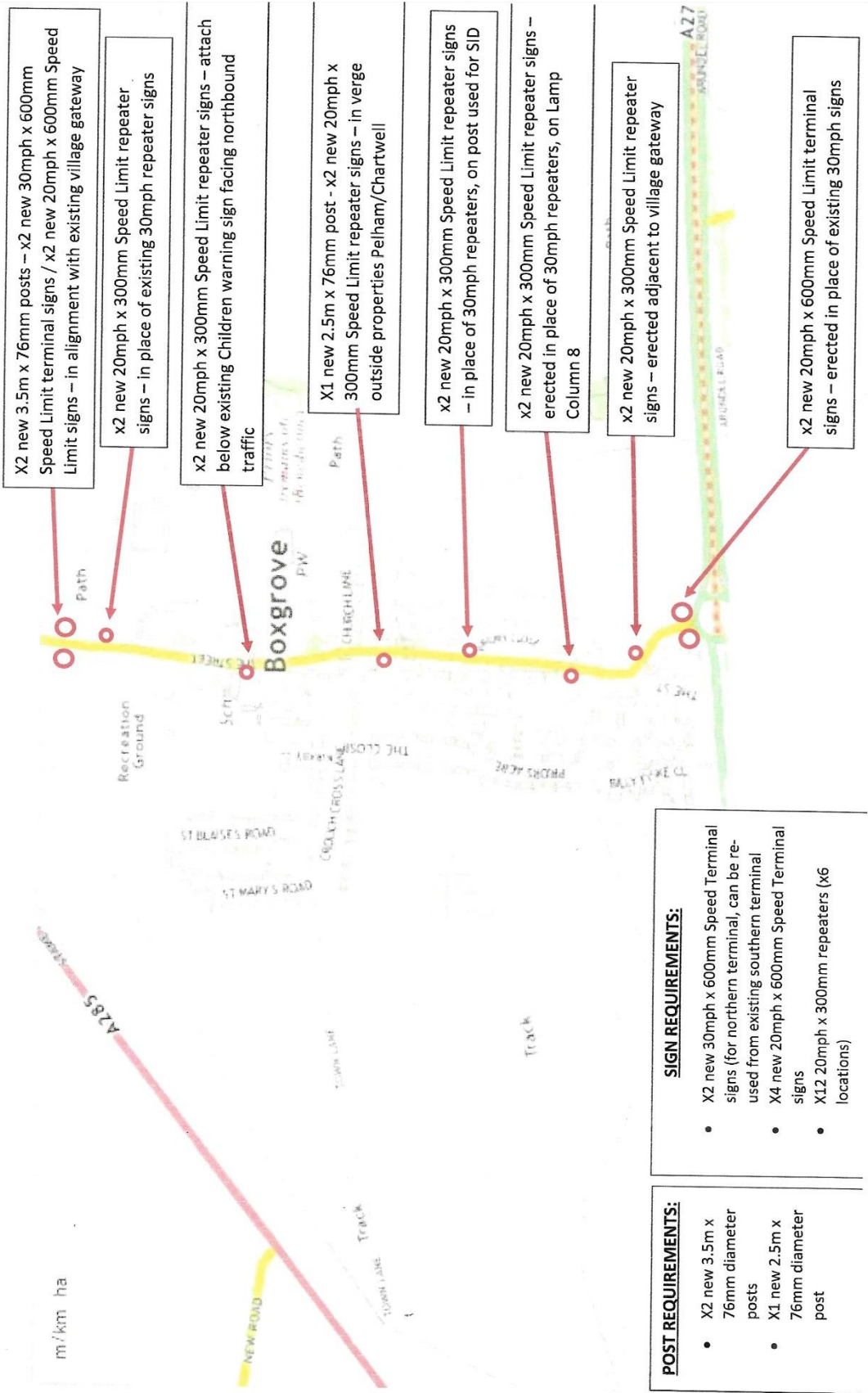
Signed: _____ Date: _____
Henry Potter – Chairman

Appendix 1 – Road and Traffic marking plans Boxgrove TRO

The Street – Boxgrove - Road Marking plan



The Street – Boxgrove – Traffic Sign plan



Appendix 2

- 1/ the amount of detritus, a mix of straw and mud from a pig farm.
- 2/ The state of the road with holes, burrows, gravel etc.
- 3/ the 'fuel' is stored way off from the place where it's needed . This affects Kennel hill as well.

1. I assume this comment is regarding Redvins Road? I will speak to the Farm Manager to see how we can reduce the amount of material being brought on to the road.
 2. It is a public road, so holes, burrows etc. are beyond our control
 3. There are two fuels used by our biomass, straw and woodchip.
 - a. The straw is all delivered directly from the Festival of Speed, it is transported out of Park Lodge (the gate nearest Redvins) and straight into the biomass facility. It doesn't impact Kennel Hill.
 - b. The Woodchip is a mixture of our own forested wood, or wood provided by local estates. The maximum journey distance to Goodwood is approximately 30 miles and we have deliveries once or twice a week. The transport vehicles come from various directions and are all vehicles that would be moving wood out of the area if Goodwood biomass wasn't operational, so not increasing traffic in the area.
- All straw for biomass is stored at Redvins and, due to covid, there is a backlog to work through.
 - The straw for the next Festival of Speed and the estate's organic farm is stored in a compound behind T1, off new road, which might be where the comment related to Kennel Hill has come from.

It consumes far more straw and wood chips in equal measures than ever anticipated. The residue straw from the FoS Safety edging is inadequate and dry storage is a big issue. Likewise, the dry storage of the wood chips is inadequate. West Dean, who pioneered biomass water heating almost 40 years ago upgraded their boiler for a much more efficient unit, burns 1,700 tonnes a year and a mobile chipper visits about every 3 months and chips timber SUSTAINABLY grown on the Estate. Goodwood's facility burns 27 tonnes per 24 hours!! What of future supplies? Where will this be imported from? Canada? Like the Drax power station?

Straw from the Ukraine?

- The anticipated consumption when the project was planned was 24 tonnes of fuel per day. Initial consumption was 29 tonnes per day, but as we have improved the system, we are currently averaging 27 tonnes. We expect this to continue to decrease.
- Dry storage isn't an issue, we have plenty of areas across the estate to dry the round wood, as we have done prior to the biomass. We store as much as possible at Redvins to avoid double handling the wood.
- The Goodwood boiler is a Combined Heat and Power system, whereas West Dean just generates heat. The Goodwood CHP provides all the electricity for Goodwood House and Hotel so has a much greater carbon reduction for the fuel that is used. The Goodwood boiler is approximately 5 times the output of the West Dean boiler, and consumes about 4 times as much fuel, so is about 20% more efficient.
- All wood fuel suppliers are local, within 30 miles. It is very unlikely that we will need to look further afield and importing fuel is definitely not going to happen.

Appendix 2 cont

Are Goodwood and their other stakeholders responsible for spending a substantial amount of public money on a huge white elephant? If I were the Client (Goodwood) I would want to know why I had built an unsustainable energy source i.e. something the exact opposite of what I wanted.

The project was 100% self-funded. Goodwood receive a payment from OfGem for each kwh of energy we produce from renewable energy as part of the Renewable Heat Incentive.

Where are these numbers are coming from because I have no idea where one would even look for them. Does Goodwood publish them publicly somewhere? While Goodwood is a larger site than West Dean college with the hotel, farm, racecourse, house and so on I can't imagine that it is large enough to justify nearly six times more woodchip for their boiler than an active higher learning institute with dorms and so forth.

- As above. The increased consumption is linked to the generation of electricity.

Interesting stuff about Biomass. It looks as if it does the opposite of what it's intended to do.

The boiler is functioning as intended. It has reduced the estate's carbon footprint by over 3,500 tonnes last year.

https://uk.finance.yahoo.com/news/government-cannot-prove-biomass-sustainably-112023897.html?soc_src=social-sh&soc_trk=ma

I'm not sure how this is relevant. We are audited annually to ensure our fuel is sustainably sourced.

Boxgrove Parish Council Financial Statement
Meeting February 5th 2024

| | |
|----------------------|-----------------|
| Balances on accounts | 76540.80 |
| | 76540.80 |

Received since last meeting

| | |
|----------------------|--------------------|
| Birdham PC telephone | 35.97 |
| | total 35.97 |

Paid since last meeting

| | | |
|-----------------|-----------------------|----------------|
| I whitaker | salary | 804.46 |
| nest | pension | 58.66 |
| hmrc | contributions | 33.12 |
| keith goacher | hedge cutting | 420 |
| ProcessMatters2 | np | 1100 |
| I whitaker | council running costs | 230.34 |
| | | 2646.58 |

Payments for consideration

| | | |
|-------------------|---------------------|----------------|
| runcton farm shop | christmas tree | 65.99 |
| I whitaker | salary | 804.46 |
| nest | pension | 58.66 |
| processmatters2 | website maintenance | 180 |
| | | 1109.11 |