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Minutes of the **Hybrid Parish Council Meeting**
Monday 6th November 2023 at 7.00pm

Present:

Cllr Potter (Chairman), Cllr Moore (Vice Chairman), Cllr Bish, Cllr Tynan, Cllr Howton.

Zoom attendee: The Clerk

In attendance: CDC – Cllr Henry Potter WSCC – Cllr Jeremy Hunt
15 Members of the Public

1. Apologies

Apologies: Cllr Raikes. Absent: Cllr Barnes

2. Declarations of interest

Cllr Potter declared an interest in Item 11 – Rohan Stables application. Cllr Potter is a member of the Planning Committee (CDC) so cannot comment nor vote on this application.

3. Minutes – to agree and sign the minutes of the 2nd October 2023 meeting

The Minutes were proposed by Cllr Bish, seconded by Cllr Howton, and unanimously agreed to be a true and accurate record and were duly signed by the Chairman.

4. County Councillor, District Councillor and Chairman's report

i. **Cllr Jeremy Hunt WSCC**

Have your say on the County Council's budget proposals for next year

West Sussex County Council is asking residents for their views on its priorities and how it proposes to spend taxpayers' money as it works to close a £44.9m budget gap for the coming year (2024/25).

Cllr Paul Marshall, Leader of West Sussex County Council, said:

“Inflationary costs, a growing need for services, and measures to protect the environment, mean councils across the country are having to make tough choices in order to plan for the future.

“We know people in our communities, especially the most vulnerable, rely on our services so it's important we ensure our spending aligns with the

priorities in Our Council Plan, focusing on what matters most to our communities.

“At the same time, we are very conscious that it is not our money we are spending, but our residents’ and businesses’ money, and that it is our responsibility to ensure the money is spent well in delivering cost-effective and value for money services.”

The county council’s budget proposals include reductions of £11.8m alongside a possible increase of council tax of 2.99%, plus an additional adult social care precept of 2%.

The proposals also include an extra £53m in revenue spending on vital services including an additional £31.2m for vulnerable children and young people, £12.3m more for adults’ social care, and an extra £5m to maintain the county’s 4,000km of roads.

If approved, the current proposals would still leave a budget gap of £4.4m to be bridged, something which has been described as ‘challenging but achievable’.

The consultation asks residents:

- what they think are the most vital county council services
- where they’d spend or reduce money
- which options they feel the county council should focus on to achieve a balanced budget

Full details of the consultation, which is open until 10 December 2023, can be found at www.westsussex.gov.uk/budget. Anyone without access to the internet can visit a library or family hub to complete the consultation.

Cllr Jeremy Hunt, West Sussex Cabinet Member for Finance and Property, said: “We know how important it is to make best use of our limited resources. And with the increased financial pressures and demands being felt by everyone we are looking at every available option to ensure we can protect vital services and invest in the priorities of Our Council Plan.

“It’s important for us to hear the views of our residents on these matters so I would urge people to take part in the consultation and help guide our budget plans.

“In the meantime, we are committed to continue to lobby government to recognise the funding constraints being placed on local authorities and the rising demand that is impacting local services.”

The Cabinet is due to consider feedback from the public consultation at a meeting in January before recommending the Council Plan and budget to Full Council in February next year for a final decision.

Re-Cycling Centres

Just a reminder that our re-cycling centres changed to winter opening hours from 1st October. For the Westhampnett site the opening hours are 9am - 4pm daily, apart from Tuesday when the site is closed all day. For more details see our press release at:

<https://www.westsussex.gov.uk/news/recycling-centres-switch-to-autumnwinter-opening-advance> but, subject to availability, there will be slots available to book on the day. I don't believe the service has finalised the date that this will be introduced, but it is likely to be sometime in the spring.

16 to 20 Bus Saver fares introduced

Young people aged 16 to 20 are now able to qualify for a discounted bus fare with the launch of a new '16 to 20 Bus Saver' scheme developed by West Sussex County Council alongside bus operators and funded by the Department for Transport (DfT) as part of a national scheme to boost bus services. West Sussex received a £19m grant.

From Sunday 22 October this year, young people were able to receive the new discounted bus fares if their journey starts or finishes anywhere within West Sussex. The '16 to 20 Bus Saver' means young people can benefit from reduced child rate fares offered by their local bus operator.

When young people reach the age of 16, they usually stop qualifying for the cheaper child-rate tickets when travelling on the bus, and often end up having to pay an adult fare. This new scheme means young people can continue to receive a discount right up until the day before their 21st birthday, giving them the freedom to travel for less - whether it's getting to college or university, attending a job interview, traveling to work, or meeting up with friends."

The new scheme is expected to run until March 2025 and could be extended by bus operators if successful. To get the discount, young people just need to show a valid ID or a Citizencard.

Joy added: "We want to help young people become more independent and fulfil their potential and a key focus of Our Council Plan is to enable active travel and access to education, employment and services for our residents. The new '16 to 20 Bus Saver' not only helps us to do this but it also provides a more affordable and environmentally friendly travel option for young people." For more information on the new '16 to 20 Bus Saver' scheme, visit: www.westsussex.gov.uk/16to20BusSaver

WSCC's meals on wheels service has been crowned one of the best in the country

West Sussex County Council's meals on wheels service has been crowned one of the best in the country after being named joint winner of a prestigious national award.

West Sussex County Council and service provider Health & Independent Living Support (HILS) were one of four joint winners of this year's Meals On Wheels Service of the Year prize at the National Association of Care Catering Awards, which were held on 5 October.

Throughout the year the service offers more than just a hot meal to our customers. Delivery teams also offer a friendly face, company, and someone to check they are safe and well. Alongside our service provider HILS, we have worked in partnership with other organisations to raise awareness of various wellbeing and care initiatives, as well as share important practical advice. This helps support people to continue to live independently in their own homes, which we know is extremely important to many of our residents.

For more information about the meals on wheels service, or to sign up to receive meals in West Sussex contact please call 0330 2000 103, email <mailto:westsussex@hils-uk.org> or visit www.hils-uk.org

The Home Upgrade Grant.

This is available across the county through the Warmer Homes programme. It is aimed at lower income households living in the least energy efficient homes without gas central heating. Residents can qualify for free energy efficiency improvements worth thousands of pounds. These include solid wall insulation (up to £10,000), air source heat pumps (up to £14,000) and solar panels (up to £6,000).

To qualify, residents must ensure that:

- Their home is not heated by mains gas (e.g., you use electric, oil or LPG).
- Their Energy Performance Certificate (EPC) rating is D, E, F or G (this can be checked by Warmer Homes if the resident is unsure).
- They have a household income of £31,000 or under, or receive a means tested benefit.

The funding is available to owner occupiers and private rental tenants only. For private rental tenants, their landlord will be required to make a financial contribution. Residents can apply through the Warmer Homes website www.warmerhomes.org.uk/apply or calling the freephone number - 0800 038 5757.

Here to help - cost of living

WSCC has dedicated web pages to provide you with the latest help, advice, and practical support for those facing cost of living pressures. Please go to Advice and information

Local Issues

Strettington Crossroads

Cllr Hunt said that he had still to set up a site meeting with Cllr Bish, but the highways teams had been rather busy lately. But he will organise soon.

PC request for Tarmacking a local footpath

Cllr Hunt thought that it would have to be a Communities Highways Scheme, but he had asked the highways teams for confirmation of that. (The clerk had already been in touch with Mike Dare and she was sending precise location details to him.

Planning application by National Highways for a Salt Depot on land off the A285

Cllr Hunt had been made aware by the Chairman that a resident had suspected the proposed site was owned by WSCC. Having checked with the assets team Cllr Hunt confirmed that WSCC do NOT own this land. They do have a small area of highways land on the corner of the junction of New Road and the A285, directly opposite the proposed site. It is possible that this is the piece of land identified by the resident. Cllr Hunt had forwarded copies of the relevant land searches to the Chairman.

Mr David Leah asked about the progress of the windmill. Cllr Hunt said that he had given updates in the last couple meetings. The expenditure of the fitting of the sails has been agreed by WSCC. He thanked the Parish Council for organising a windmill support group which would greatly help WSCC in its task. Cllr Hunt said that the sails have to be able to be rotated to make sure that any excess water is dispersed. He is hopeful that this could be done next summer.

Cllr Hunt added that the booking of slots on the day for waste disposal was working well and this had succeeded in cutting down on the illegal dumping of waste into builders' trucks.

Bus fares: Cllr Hunt was asked if it were possible to bring forward the time that the senior citizen bus pass could be used from 9.30 in the morning. Cllr Hunt said that this was actually a government decision and not a county council one. He added that £1.1million is set aside to repay the bus companies.

TRO application: Cllr Hunt had written his support for the application and he had spoken to Jim McDonald about how long the application might take.

Cllr Hunt was thanked for his support for the TRO.

Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E-mail: jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

ii. **Cllr Henry Potter CDC**

- a) Cllr Potter reported that the delay in preparing the final review of the Local Plan for presentation to the Inspectorate for adoption was slipping further into the future. This, all because of the indifference and lack of support by National Highways for the necessary works to the A27 included in the review to enable the target of 625 new homes per annum

to be met. By law, the review and adoption of the new Local Plan MUST be completed by mid-2025! But there was a grave risk that this would not be met. The transport study which had been carried out in 2016, was now hopelessly out of date, evidenced by the current situations surrounding Chichester. If a new transport study were deemed necessary, this would take another 9 or 10 months which would take CDC close to the cutoff date. It was hard to appreciate that an agency, National Highways, responsible for transport, the back bone of the economy, could be so negative.

The two most recent meetings of the Development Plan and Infrastructure Panel had really exposed the difficulties faced by the Planning Officers. And of course, the progress of Boxgrove's own Neighbourhood Plan Review was seriously affected by the lack of a District Local Plan.

The only consolation was that NH had suggested that major planning decisions should be refused or deferred until any impact on the Highways Network was resolved. Quite what will become of the Strategic Site for 1,300 new homes at Tangmere which had already benefitted from Outline Permission must be in doubt due to the immense impact on the A27, which was already 'at capacity'

- b) Cllr Potter reported that in the meantime WSCC had proposed a review of the highways network around Chichester in order to mitigate the increased use of A and B class roads. What they could possibly do to New Road, Hunters Race and other feeder roads was far beyond Cllr Potter's imagination.
- c) Invites should soon be issued for any Local Authorities, PCs, schools, landowners to apply for discounted tree saplings to plant in neighbourhoods. This scheme followed on from last year's introduction of the Queens Green Canopy during which 25,000 trees were planted throughout the District. Cllr Potter said he hoped it would be repeated this winter.
- d) Cllr Potter said that the recent weather had certainly tested everyone's resources, although Cllr Potter reported that, apart from localised flooding the area had been luckier than most. The threat of storm Ciaran was well addressed by most responsible Authorities by issuing warnings and helpful contact details to report any incidents. It looked to have passed the area by with the worst fear locally of power failure, not materialising. Cllr Potter said that everyone should be thankful! Apart from the torrential rain, Cllr Potter thought it was no worse than the '87 Storm.
- e) At next week's meeting (07/11) The Cabinet will consider the Council's Financial Strategy and Plan for '24-'25 through to '28-'29. This includes setting the minimum level of Reserves, which is recommended by the Corporate Governance and Audit Committee. Also, that the reserve budget of £8m set aside for the potential needs caused by the Cv19 pandemic, and unused, be returned to the General Reserve Fund.
- f) Another issue to be considered was a recommendation to increase Car Parking Charges but this would be subject to a Public Consultation which Cllr Potter was sure would attract much criticism from users. The

charges were still reasonable compared to other municipalities, (Winchester and Horsham were cited in the Cabinet Report), but the sight of so many empty parking spaces in the car parks at any time of day should be of great concern. Cllr Potter could only think of Freddie Laker whose motto was “sell ‘em cheap and fill every seat”. Cllr Potter heard many folk complain about car parking charges, and any increase was unlikely to be welcome.

Cllr Potter Henry Potter, CDC Ward Member for the Goodwood Ward.

iii. **Cllr Henry Potter Chairman**

- a) Cllr Potter reported that the storm Ciaran didn't inflict much damage in the Parish apart from a delivery of yet more rain. A drive and walk about the Parish as the worst passed showed extensive areas of standing water and leaves everywhere but little else. The refuse bin collections had taken place as usual, and Cllr Potter didn't find any which were out of place.
- b) The extent of the foliage and 'twigs' in the play area needed some serious attention by volunteers with the leaf blower but it would need to dry out a bit before this could be done.
- c) While Cllr Potter was out and about, he had dropped in to check on the operation of the Redvins Biomass Boiler facility which had been running for some time now, but it was not without its faults! So much new and unproven technology had been included in the original design and many modifications and updates had been necessary and even more were to come. A major problem was the handling of wet fuel, and this reduced the overall efficiency of the Boiler and Turbine. In fact, there had been a fire in a straw drying barn which may well have been caused by 'spontaneous combustion' a fairly common occurrence with damp stored hay and fodder in farm barns. These new ecofriendly schemes still left a lot to be desired, certainly more research needed and the Danish company responsible for the Goodwood plant was one of the world fore runners in this technology. The entire plant would be shut down soon for a month to enable more modifications to take place when Goodwood will revert to the National Grid for its electricity supply.
- d) The common-sense decision to refuse the Planning Application for 50 houses east of St. Hugh's at the southern end of Boxgrove had been welcomed. Included in the refusal notice had been concerns regarding the impossible access so close to the very, and worsening, busy Tangmere roundabout, which was already at capacity, the impact on residents of noise and pollution emanating from the A27, the risk of flooding and drainage and although it just touches the Settlement Policy Area, it is well outside of it.
- e) Cllr Potter said that the parish must now await the future of the application for 26 new homes on the land that is Rohan Stables and Livery Yard, though any decision would have to wait until the new year due to doubts about the impact of additional traffic on the A27. Everything seemed to be dependent on improvements to the A27. New

housing in Arun District was now considered by NH to negatively impact the A27 and it was only recently that this has been recognised.

- f) Cllr Potter had been contacted by a resident in St. Mary's Road concerned by the indiscriminate parking in the road and on the verges, often leaving nowhere for residents to park. Hyde, the responsible housing provider were unable to help in this matter as they don't manage the roads or verges. This had been a nuisance for a number of years to the extent that the PC had carried out a straw poll of the residents in both St. Mary's and St. Blaises roads to measure the enthusiasm for improvements, hopefully with a financial contribution from Hyde Homes, but the consensus had been to leave things as they were. Driving down there today, all Cllr Potter could say was that it was a mess, and negotiating the parked cars with other vehicles coming towards one was not easy.
- g) Cllr Potter wanted to mention how well the playing field was looking! The new mower acquired by the football contingent worked well and the field had been well prepared for the Annual Dog Show which once again was a great success. The area of the practice nets was finding use at last.
- h) The situation at Crockerhill seemed to be unresolved despite the intervention of the Vehicle and Operators Standards Agency, VOSA. The council was waiting for a report back from them.
- i) Finally, Cllr Potter reported "a disappointment" certainly for himself, with the October 1st announcement of the Parliamentary Constituency Boundary Changes. The provisional proposal left Boxgrove, along with Westhampnett and West Dean in the Chichester Constituency, with Gillian Keegan as the MP. Since the final decision on October 1st, Boxgrove along with Singleton with Charlton, East Dean, Upwaltham and Eartham were now in the Arun and Southdowns Constituency with Andrew Griffith as the standing MP. The next General Election when a new MP will be voted for A&SD must be before January 2025 but would more likely be October 2024, Andrew Griffith will be standing as a candidate. The loss of our Parishes to A&SD was balanced by Pagham, Nyetimber and Bersted who had massive electorate numbers, moving into the Chichester Constituency. None of these changes were popular and the turnout for the next election, would be indicative of this unpopularity. These changes would in no way affect District Elections in 2027. The Goodwood Ward of Chichester District remains the same, West Dean, Singleton, East Dean Upwaltham, Eartham, Boxgrove and Westhampnett. The reason for these periodic Boundary reviews is because of the badly assessed distribution of new housing by the Ministry of Housing. Ideally each MP should answer to an electorate of **approximately 28,000 but an imbalance had occurred due to** excessive, unchecked development in the Arun District and less in Chichester. Somebody **had** not been keeping their eye on the ball!

Cllr Potter Goodwood Ward.

5. Strettington Crossroads Update

Deferred until next meeting

6. Public Question Time from residents (Standing Orders 3d – 3l)

Viv Mills said that she had collected information from residents in her road with regard to the Emergency plan. Some residents had asked who would have access to the information. The clerk said it would be held by the Parish Council and shared with the emergency planning department of WSCC. The Data Protection Officer who was present at the meeting said that the information had to be gathered by the Parish Council and that the person giving their personal information needed to be told who was collecting it, why it was being collected, what it would be used for and how long the information would be kept for. This information would belong to the Parish Council if collected by the PC. She said that it wasn't hard to get right but that protecting people's data was a priority. If in doubt it should be run by her first. In her opinion, the emergency plan should not be prepared by the Parish Council but a paid outside person.

Action

Clerk

7. Crockerhill

Nothing had changed at Crockerhill and there had been three trucks being worked on in one day. Mr Herbert who had attended the last meeting had not resigned as a director of AMS as he had said he had. It was also said that he does need an operator's licence even if he thinks he does not. To date DVLC had not responded to Cllr Potter's request. The police think it is illegal but to date are not doing anything about it.

8. Draft Budget

The draft budget for 2024 – 2025 had been circulated by the clerk. The council to review thoroughly and a motion to accept the precept will be made at the December meeting.

Action

Clerk

9. Christmas Tree

Cllr Potter was hopeful of obtaining a tree similar to last year for a reasonable price shortly.

10. Neighbourhood Plan review – update and timetable

Mr David Leah gave the following report:

The Boxgrove Neighbourhood Plan (NP) team which is currently reviewing its NP from 2021 has now developed a strategy and tactics to deliver a revised plan.

Background

The CDC local Plan is running late, and we now have at least two live housing development applications in the parish plus two commercial developments on greenfield sites. This means we need to move forward as quickly as possible with producing a draft plan, with consultation by Spring 2024. This should include sites to achieve most of our housing allocation.

National Highways has stated that it believes the A27 to be over capacity and, without the full mitigation package, the housing proposed to be built in the CDC Local Plan will obviously make the situation worse. It also considers that modal changes are required to reduce car usage. It has stated that it will recommend that any future planning applications are refused or recommend that planning conditions are enforced to make the development acceptable.

CDC's plan to raise capital on each home built will only fund limited A27 improvements, not the full package.

The upshot of these issues is that CDC does not expect to submit its Local plan to the examiner before the end of November 2023 meaning that the plan is unlikely to be adopted before the end of 2024.

If we are not careful events will overrun the NP. There will be a loss of local democratic engagement if permission is given by CDC, or given on appeal, as happened last time when the Billie Fiske development was granted on appeal.

Our 'call for sites' has been advertised and known developers have been contacted. This call is now closed. There are potentially 10 separate sites in the Housing and Economic Land Availability Assessment (HELAA) surrounding the settlement boundary of Boxgrove and Halnaker. The Longmeadow development (50 dwellings) has now been refused by CDC. National Highways has now also requested that any decision be delayed on the Rohan Stables site until 20th Jan 2024 to give the applicant time to reconsider the impact of the development on the A27.

In addition to the housing developments, we also have two major commercial planning applications. The Salt Barn depot has yet to come to the planning committee and has received some very strong objections from the residents and notably Goodwood, Tangmere Parish Council, Westhampnett Parish Council and the SDNPA.

This project is now due to be discussed at the CDC Planning meeting on 10th January 2024.

A second much larger commercial site will shortly be the subject of a further application. This is the Pump House Field site, located in Strettington bounded by the A285, Stane St and the Old Arundel Road. This development from Heaver Commercial is quite advanced and has been the subject of a pre-application meeting. It is for 60,000m² of logistics warehousing comprising an alternative of 1-4 units of different sizes.

We will need to mobilise a significant public campaign to object to this and probably need to obtain professional planning advice to produce a sound objection. Given the amount of work the NP team need to do in the coming months this campaign needs other volunteers to take it on.

Strategy

All schemes will initially be objected to by the NP team, and we recommend that the Parish Council does likewise. We will consult with the developers and attempt to modify their plans to the benefit of our residents and the environment.

This approach should give us the opportunity to positively influence the design, detail, and form of the development.

This will then be presented to the residents and the preferred scheme(s) will be included in our draft NP.

The intention is to have our NP 'oven ready' by the time the CDC Local Plan is adopted.

In the meantime, it is our expectation that CDC will take our assessment work and consultation into account and refuse any other applications.

Similarly, if any application goes to appeal, we believe that our draft plan would have to be considered by the inspector. We hope that this process will convince any examiner of our NP that we have pursued a robust engagement and consultation, enough to exclude any unwanted development.

There is no guarantee that this approach will work. If CDC choose to allow one or more developments in the meantime the residents will not get a say. If we do nothing, then the same would apply. However, by pursuing our NP we at least have a chance to influence the outcome.

Tactical Plan

The team suggests that the Parish Council should oppose any housing development application using the following wording as an example:

'Boxgrove Parish Council is currently reviewing its Neighbourhood Plan.

It has carried out a 'call for sites' and is in the process of assessing both these sites and those in the HELAA. It also plans to hold public engagement sessions early in 2024 about these and the revised policies.

Consequently, any decision made in respect of housing developments before this time would damage the democratic process.

*It is for this reason that the Parish Council **objects** to this application.*

However, if CDC is minded to approve the application in the meantime, the Parish Council wishes the following points to be noted:....."

This should include detailed issues that will benefit the residents and adjoining neighbours. This could include, in the case of Rohan Stables, parking spaces for Adelaide Cottages and changes to the layout to benefit Stanefield.

Actions

The 'call for sites' is now complete. The analysis and assessment of these and the HELAA sites is planned to take place during November and December.

We have prepared a new residents' housing needs' survey. Please take part in this survey! (Link below.) This is live during November, preferably on-line, but hard copies will be available.

<https://www.surveymonkey.co.uk/r/BXNPSurvey>

The analysis of the survey responses will take place early in December 2023.

By the end of February 2024, we plan to hold a resident's open meeting where the outcome of our site analysis and survey results will be presented. The developers will be given the opportunity to 'promote' their developments and discuss with residents. This event could also be used for other community purposes.

The residents attending would be asked to state their preferences and the successful scheme(s) will be included in our draft NP.

At the same time, residents' thoughts will be sought on the other draft policies of the revised NP and modified accordingly.

This meeting should also be used to identify residents' wishes for project proposals that could be funded by the CIL generated by the schemes.

Inevitably, there will be residents who will still oppose the choices made.

We then propose to use Spring 2024 to finalise our draft NP and include the preferred site(s). This would then be submitted for the initial examination in due course depending on the progress of CDCs' Local Plan.

Conclusion

Our plan cannot be finalised before CDC’s new Local Plan is adopted but we believe this plan gives us the best chance of us fulfilling our housing allocation, encouraging public participation and gives us an opportunity to influence the developments.

David Leah Chair Boxgrove Neighbourhood Plan Team

Cllr Potter thanked David Leah and the NP team for all their hard work on behalf of the residents of the parish.

11. Planning applications to be decided

Planning number	Address	Detail	Comment
BX/23/02169/FUL - Lge Scale Maj Dev - Dwellings	Land North West Of 56 Stane Street (Rohan Stables) , Halnaker, PO18 ONG	Demolition of existing equestrian buildings and structures and the erection of 26 no. dwellings consisting of 4 no. bed flats, 4 no. 2 bed bungalows, 5 no. 2 bed houses, 1 no. 3 bed bungalow, 8 no. 3 bed houses and 4 no. 4 bed houses together with the provision of public open space, parking, landscaping and access improvements	See below
BX/23/01217/FUL	Keepers Cottage Tinwood Lane Eartham Chichester AMENDMENTS TO ORIGINAL APPLICATION	Replacement dwelling, garage with annex and swimming pool.	Agreed with revised site access plan
BX/23/02351/TCA	5 Kirkby Close Boxgrove	Notification of intention to fell 2 no. Plum trees (T1 & T2) and 1 no. Acer tree (T3).	Refer to H Whitby with request for 3 replacement trees
BX/23/01253/DOM	3 St Marys Road Boxgrove C	Rear extension including 1 no. dormers and alterations to side elevation	Comment to be confirmed.

BX/23/02169/FUL: The first comment of the council was to ask how a developer could submit plans such as these for such a sensitive site in view of the South Downs National Park. It was agreed to follow the advice of the NP and submit a comment along these lines:

It is noted that there are 20 or so strong objections from local residents to this application, which the Parish Council should respect.

Boxgrove Parish Council, working with the Neighbourhood Plan team, is currently reviewing the Neighbourhood Plan Policy.

A 'call for sites' is being reviewed and therefore the PC and the NP team is in the process of assessing both this site and those in the HELAA. It also plans to hold public engagement sessions early in 2024.

Consequently, any decision made in respect of housing developments before this time would damage the democratic process.

Whilst the PC accepts that this site may be suitable for an element of potential development, the appropriate size of any scheme must be properly considered. This large proposal for 26 units, on such a sensitive site is questionable.

It is also considered that the actual design of the proposal is hugely disappointing, being of typical developer crudely designed dwellings. This is a very special location, demanding compelling design thought.

*It is for these reasons that the Parish Council **objects** to this application.*

Cllr Bish to add some of the comments concerning the main drain through Halnaker is a real problem and Southern Water should be making some constructive comments.

Action	Cllr Bish/Clerk
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Delegated planning decisions to be noted:

Planning number	Address	Detail	DECISION
BX/23/02070/TPA	The Paddocks, Priors Acre, Boxgrove, Chichester, West Sussex, PO18 0ER	Crown reduce back to previous pruning points on 2 no. Norway Maple trees (T5 & T6) subject to BX/86/00104/TPO.	PERMIT

12. Clerk's report

i. Correspondence received:

From	Concerning	Action
SOSCA	Save our South Coast Alliance: seminar on Dependency of New Housing on Sewerage Structure At Middleton on Sea.	Cllrs Bish and Potter to attend
Clerk	Following on from terrorist attack in Manchester in 2017 a new law has been made which concerns all places receiving the public. Martyn's Law will require new procedures (Village Hall).	VH

ii. Payments for consideration: the payments for consideration were proposed by Cllr Moore, seconded by Cllr Potter and unanimously **RESOLVED**.

13. Boxgrove Rangers Report

Mr Graham Dipple reported that the glass in the new bus stop had already been shattered. He will order a new one and fit it as soon as possible.

14. Agenda items for the next meeting

- Precept for 2024 – 2025

15. Date of next meeting

The next meeting will be on Monday December 4th 2023

There being no further business to discuss the meeting closed at 8.56pm.

Signed: _____
Henry Potter - Chairman

Date: _____

Bank reconciliation November 2nd 2023

Bank accounts as of November 2nd 2023

current account		82516.48
	total	82516.48
opening balance 1st April 2023		65834.09
add receipts in the year		62224.75
less payments in the year		45542.36
	Balance	82516.48
less		
reserve @ 50% of annual precept of £40256		20128
	Total	20128
less ring-fenced funds		
neighbourhood plan designated reserve		2168.25
neighbourhood plan grant		7500
cricket pavilion extension designated reserve		13059.83
traffic calming designated reserve		0
capital replacement fund		861.30
CIL		17143.7
Trees		2000
Resilience		1000
Contingency		835.15
	Total	44568.23
total available funds	Total	17820.25
(less ring fenced and reserve)		

Boxgrove Parish Council Financial Statement Meeting November 6th 2023

Balances on accounts	82516.48
	82516.48

Received since last meeting

Birdham PC telephone	71.94
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Grant NP	7500.00
Clerk repayment	21.32
total	7593.26

Paid since last meeting

I whitaker	salary	804.46
nest	pension	58.66
rjdixon	grass cutting	225
ProcessMatters2	data protection officer	150
hmrc	contributions	33.12
I whitaker	council running costs	517.32
Chi Observer	notice for np	150.72
Zurich	insurance	799.4
Moore	audit fee	504
rjdixon	grass cutting	225
heartsafe	defib pads	164.85
		3632.53

Payments for consideration

SLCC	Annual sub	222.00
LCU	Annual sub	120.00
I whitaker	salary	804.46
nest	pension	58.66
processmatters2	website maintenance	180
village hall	repayment	290
		1675.12